



Advert for Stoke on Trent Foodbank Systems Co-ordinator

Hours: 25 hours per week, Flexible working is a must

Salary: £10 per hour

Fixed Term contract for 3 years (subject to funding)

Stoke-on-Trent Foodbank is looking for a pleasant and friendly worker who can communicate well with people. We are looking for someone that can train and manager volunteers across the Stoke on Trent foodbank, to oversee the day to day running of the warehouse, to arrange and organise supermarket collection, most of all, someone who is a team player that will fit into our amazing team.

Stoke-on-Trent Foodbank provides three-day emergency food parcels for people in crisis and works in partnership with churches across the city as well as a variety of voluntary and statutory providers to ensure beneficiaries are supported during their crisis period.

The successful candidate must have a clean driving licence and be able to have a flexible approach to managing the hours of work across the month according to requirements.

The role will be based at Stoke on Trent Foodbank, Hanley Community Fire Station, Lower Bethesda Street, Hanley, with constant requirement to travel city-wide and occasionally further afield.

Stoke-on-Trent foodbank is a charity founded on Christian principles. Not every member of the wider team involved in the project is a Christian, but we all subscribe to the same values (included in the job description document) and hope that new team members will too.

Application: By application form with a covering letter. Please ensure you clearly demonstrate in your application how you meet all of the essential requirements and any of the desirable attributes listed in the person specification.

If invited to interview you will be required to contact the DVLA to obtain a licence check code, so that you can share your driving record with us.

<https://www.gov.uk/view-driving-licence>

Closing date: Wednesday 1st May 2019

Interview date: Wednesday 8th May 2019

Contact: To obtain an application form please contact:
info@stokeontrent.foodbank.org.uk

For an informal chat prior to application if required please contact:
Corrine Boden 07732 351898